

Event Request for Communication Team

- Newsletter (Month: _____)

- Outdoor Sign (Start Date: _____; End Date: _____)

- “Pilgrim News” E-mails (Start Date: _____; End Date: _____)

- Web Site (Start Date: _____; End Date: _____)

- Worship Announcement – must be approved! (Date: _____)

- Temple Talk – must be approved! (Date: _____)

- Information Line (Start Date: _____; End Date: _____)

- Narthex Television (Start Date: _____; End Date: _____)

Please write a brief description of the item(s) to be communicated:

Requested by: _____ Date submitted: _____ Approved by: _____