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# MAKECHRISTKNOWN

## *Title*

NOT Sunday Program Teacher

## *Purpose*

Bringing up children in the Christian faith is a vital ministry in the church. The midweek program serves the children of the church and provides an effective outreach to the children of the community. The midweek program teacher is a Christian adult who guides, loves, teaches, and cares for the children in a specific class. The teacher prays for the children in the class, **desires to build relationships with them**, and thoughtfully and prayerfully plans and implements a ministry for them.

## *Responsible to*

NOT Sunday Program Director, Family Ministries Team

## *Description of duties*

- Commit to be present at each midweek class as scheduled.
- Prepare lessons in advance and come to teach thoroughly prepared.
- Teach the midweek program class.
- Pray regularly for each child, your teaching ministry, and other volunteers on your team.
- Gather all needed supplies before children arrive.
- Keep attendance records.
- Fill out and utilize information cards on regular attendees and new students.
- Arrange for a substitute teacher from the approved list of subs if you can't serve when scheduled.
- Work to include and involve parents in your classroom.
- Attend training meetings.
- Follow all established safety and security guidelines for children's ministry programs, including submitting to the church's policies on screening, background checks, safety training, etc.

## *Time requirements*

Most midweek program teachers spend less than 30 minutes preparing for their classes each time they're scheduled to teach, as well as a total of one hour in the large group activity and classroom to prepare, welcome children, teach, send children home with parents, and clean up after the class.

### ***Term***

NOTSunday program teachers can serve one term of four-and-a-half months (approximately half of the school year) or one school year (nine months).

### ***Training and resources***

- Attend teacher training meeting.
- Be familiar with safety and security procedures provided by the church.
- Use teacher's guides of curriculum provided by the church.
- Ask your supervisor for any other specialized training or resources you need to deal with needs in your class.

### ***Qualifications, skills, and gifts***

- A strong and growing personal commitment to Jesus.
- Strong interest and belief in the value of Christian education for children.
- A heart, passion, and love for children, particularly of those in the age group you'll be teaching.
- Committed to values and vision of the church and of the larger children's ministry.
- Organizational, planning, creative, and administrative skills.
- Strong commitment to teaching and learning in a fun, active, and interactive environment.
- Enthusiasm.
- Ability to work with other volunteers in a team environment.
- Dependable.

### ***Benefits to you***

Grow in your own knowledge of the Bible as you prepare lessons and teach classes; enrich your personal faith as you teach faith to others; feel satisfied in knowing that you're making a significant contribution to the spiritual formation and growth of children; get to know the children of the church as well as their parents.