

**Ministry Title**

Recreation and Retreat Event Coordinator  
(ie – Beach Retreat / Oyster Roast)

**Position Purpose**

Whether traveling and exploring the beauties of God's world or enjoying the culture of our community, we have opportunities to be exposed to new and different sights in the context of a caring, Christian fellowship.

**Ministry Description**

1. Plan and coordinate excursions including scheduling, reservations, activities, food, costs, and all other details.
2. Publicize the event.
3. Provide training for others if special skills or equipment is needed.
4. Maintain records for future events.

**Timeframe**

The commitment depends upon the trip or activity planned. A large part of the time commitment involves preplanning.

**Skills to Be Used/Developed**

Some specific skills related to the planned activity are essential. You will also develop your organizational, teaching, interpersonal and communication skills.

**Training/Resources**

Your personal experience and skills, contact with the staff person in charge of church fellowship, and records of past events will help you complete your task.

**Benefit to the Volunteer**

Enjoy sharing the adventure of new experiences, places, and spiritual enrichment.