

**Ministry Title**

Grounds Maintenance Coordinator

Position Purpose

“The house of the Lord” is the place where Christians gather together to worship God and to fellowship with each other. Your concern and care for the grounds of the church and its equipment benefit all those who attend or visit our church.

Ministry Description

The coordinator shall lead the grounds committee to ensure the accomplishment of the following tasks:

1. Formulate an overall plan for on-going maintenance.
2. Recruit volunteer workers for lawn care, gardening, and other projects.
3. Determine needs, schedule work, and follow-through repair projects or special projects.
4. If needed, submit budget requests.

Timeframe

The coordinator will serve for one year. Time needed is determined by the amount of maintenance required.

Skills to Be Used/Developed

A knowledge of grounds maintenance is necessary. You will develop your abilities in leadership, organization, and delegation.

Responsible to

Facilities/Grounds Administrator

Benefit to the Volunteer

You will experience satisfaction in knowing that through your leadership and proper care of the church grounds you are serving the Lord.